

**HERMANN GMEINER DEGREE COLLEGE, BHIMTAL (New Name)**  
**SOS J. N. KAUL INSTITUTE OF EDUCATION, BHIMTAL (Old Name)**  
**Recognized by NCTE, Affiliated to Kumaun University, Nainital**  
**UGC 2(f) Listed Institute**

**Internal Quality Assurance Cell (IQAC)**

**IQAC Meetings Five Year Report**  
**2018 -19 to 2022 to 2022 -23**

**SOS J.N. KAUL INSTITUTE OF EDUCATION**  
**NAAC (Grade B) Certified Institute**

*Affiliated to Kumaun University, Nainital and Recognized by NCTE*

***Institutional Internal Quality Assurance Cell (IQAC) Committee***  
***(2018-19)***

<b>Members</b>	
Dr. Ranjana Ruhela, Principal	<b>Chairperson</b>
<i>Senior Administrative Officials</i>	
Ms. Insha Bhatia, H.R. SOS CV India,	Member
Mr. P. V. Paul , HGS Principal, Varanasi	Member
Mr. Abhinash Hota, Village Director SOS CV India, Bhimtal	Member
<i>Teachers</i>	
Dr. Vaibhav Chauhan, Assistant Professor	Member
Ms. Beena Negi, Assistant Professor	Member
Mr. Vipin Kumar, Assistant Professor	Member
<i>Management Member/Official</i>	
Mrs. Jyotsana Saxena, Director Education SOS CV India	Member
<i>Nominees from local society, students and alumni</i>	
Ms. Pragati Jain, Social Worker	Member
Ms. Pooja Sahi (B.Ed.2017-19)	Member
Ms. Deepa Palariya	Member
<i>Nominees from Employers/Industrialists/Stakeholders</i>	
Mr. Gaurav Joshi (Owner Himalayan Petroleum & TJ's Confectionary Store) – Businessman and Philanthropist	Member
<b>Coordinator IQAC</b>	
Dr. Yogita Verma, Assistant Professor	Member

**SOS J. N. Kaul Institute of Education, Bhimtal**  
**Affiliated to Kumaun University, Nainital and Recognised by NCTE**  
**SOS Complex Tallital, Bhimtal 263136**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of the Meeting held on 09<sup>th</sup> July 2018**

**Agenda:**

1. Recomposition of IQAC
2. Action plan for the Academic Session 2018-19
3. Action Plan for Social Impact Programme of the Institute
4. Proposal for Knowledge Exchange Program with Eminent Institutions

**The following points were discussed in the meeting:**

1. Principal welcomed the new members of IQAC and the recomposition of IQAC for academic session 2018-19 is accepted.
2. The functions and tasks of IQAC in improving the quality of the academic programmes of the Institute were underlined.
3. Action plan for the academic year was presented with targets and important modifications were recommended.
4. To sustain the quality of teaching-learning process a proposal of organization of National Workshop is offered.
5. Suggestion of organizing of Scout & Guide Camp in the Institute premises is accepted.
6. Plan for Guest lectures on relevant topics by eminent personalities was discussed and accepted.
7. Action Plan for strengthening the Social Impact Programme of the Institute was discussed and finalized.
8. Proposal for organization of Workshop for Faculty for Quality Performance Enhancement was accepted.



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**SOS Complex Tallital, Bhimtal 263136**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of the Meeting held on 4<sup>th</sup> October 2018**

**Agenda:**

1. Social Impact Program
2. Participation in Lake Carnival
3. Plan for Practice Teaching
4. Organization of Blood Donation Camp

**The following points were discussed in the meeting:**

1. Suggestions were given to bring improvements in the Social Impact Program for the coming session to make it more efficient.
2. Discussion on the upcoming practice teaching sessions with emphasis on innovative teaching-learning material and activity based teaching sessions.
3. Participation of the teacher trainees in the annually organized Lake Carnival at local level in different artistic area.
4. Planning for arranging a blood donation camp in the premise for promoting the noble cause.
5. Organization of workshop and guest lecture in the upcoming session on pertinent topics for teacher trainees and faculty members.
6. Proposal for arranging programs initiating green measures for planting trees and maintenance of cleanliness in the nearby areas of the institution.

  
Or. Ranjana Ruhela  
Principal  
SOS J.N. Kaul Institute of Education  
Bhimtal-263136

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**Internal Quality Assurance Cell (IQAC)**

**Minutes of the Meeting held on 11<sup>th</sup> January 2019**

**Agenda:**

1. Action Plan for Organization of Workshop on "Artificial Intelligence in Education"
2. Proposal for Knowledge Exchange Program through visit to DIET
3. Action Plan for Conduction of Remedial and Special Classes for UTET and CTET
4. Action Plan for Annual Function and Alumni Meet
5. Action plan for Participation in Cultural Programs and Competitions

**The following points were discussed in the meeting:**

1. Action Plan for Organization of Workshop on "Artificial Intelligence in Education" in collaboration with Uttarakhand Science Education and Research Centre, Department of Science, Govt. of Uttarakhand
2. Action plan for Participation in Cultural Programs and Competitions organized by Kumaun University and Local Organizations.
3. Plan for Conduction of Remedial and Special Classes for UTET and CTET was finalized.
4. Suggestion of organizing of Scout & Guide Camp in the Institute premises is accepted.
5. Planning of Guest lectures on relevant topics by eminent personalities.
6. Detailed plan of action for conduction of the Annual Function and Alumni Meet was finalized.

*[Handwritten signature in green ink]*

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**SOS Complex Tallital, Bhimtal 236136**

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**Internal Quality Assurance Cell (IQAC)**

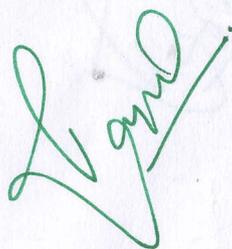
**Minutes of the Meeting held on 05<sup>th</sup> July 2019**

**Agenda:**

- 1. Action plan for the Social Impact Program 2019-20**
- 2. Planning for Workshop on Experiential Learning**
- 3. Planning for Workshop on Teaching Profession**
- 4. Planning for Workshop on Spiritual and Mental health**
- 5. Participation in the Inter-University Competition CANVAS**

**The following points were discussed in the meeting:**

1. Proposal for Social Impact program was discussed to implement with various programs focusing on the different target groups.
2. A workshop on Experiential Learning by Head Office of SOS CV India, Delhi to prepare lesson plans on Experiential Learning was suggested.
3. Planning for conduction of workshop on Teaching Profession and Spiritual and Mental Health
4. Planning for the participation in the Inter-University competition, 7<sup>th</sup> edition of CANVAS –shades of talent of 2019 by the Department of Management Studies, Kumaun University Campus, Bhimtal.
5. Discussion on the conduction of the Action Researches in the nearby schools by the teacher trainees on the general problems occurring in the schools.
6. Use of Models in practice teaching as teaching-learning aid was recommended for effective teaching.



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**Internal Quality Assurance Cell (IQAC)**

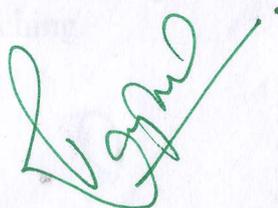
**Minutes of the Meeting held on 20<sup>th</sup> March 2020**

**Agenda:**

- 1. Discussion on Chalking Out the plan of Action for Online Classes of Students in view of Pandemic – COVID-19**
- 2. Discussion on Organization of National Webinars**
- 3. Conduction of Hobby Club Activities of the Institute**
- 4. Conduction of Online Remedial Classes**

**The following points were discussed in the meeting:**

1. Plan of action for conduction of the online classes of students was discussed and finalized
2. The topics, themes and brochure of the forthcoming National and Regional Webinars were discussed and finalized.
3. The Activities of the Hobby Club of the Institute were finalized.
4. The discussion on the remedial classes of the students was discussed and it was finalized that in light of the pandemic the remedial classes will be organized online.





## SOS J. N. KAUL INSTITUTE OF EDUCATION

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Affiliated to Kumaun University, Nainital

NAAC Grade B Certified Institute

Affiliated to Kumaun University Nainital and Recognized by NCTE

Institutional Internal Quality Assurance Cell (IQAC) Committee (2020 – 2021)

Members	
Dr. Ranjana Ruhela	Chairperson
Senior Administrative Officials	
Ms. Pooja khanna, H. R. SOS CV India	Member
Mr. P.V. Paul, Principal HGS Varanasi	Member
Ms. Chitrakshi Dahiya	Member
Teachers	
Mr. Vipin Kumar	Member
Ms. Sonal Shukla	Member
Ms. Lata	Member
Management Member / Official	
Mrs. Suborati Bose, Director Education, SOS CV India	Member
Nominees From Local Society, Students and Alumni	
Ms. Varsha, Social Worker	Member
Ms. Dolly Mehra (2018 -2020)	Member
Ms. Vaishali Pandey (2019 -21)	Member
Nominees from employers/ Industrialists / Stakeholders	
Mr. Gaurav Joshi ( Ower Himalayan Petroleum and TJ'S Confectionary Store Businessman and Philanthropist	
Coordinator IQAC	
Beena Negi Chaudhary	Member



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SOS Complex Tallital, Bhimtal, 236136

### Internal quality assurance Cell

Minutes of the Meeting held on 04/06/2020 (Friday)

#### Agenda

- ✓ Action plan taken to conduct online classes regularly during lockdown
- ✓ Planning for online social Impact Programme
- ✓ Action plan for workshops and seminar
- ✓ Action plan for inter school and inter college competition

#### Minutes of the Meeting:

- Discussion has been made to conduct online classes regularly.
- Student will have to practice teaching skills online by using appropriate teaching aids
- Discussion has been made for online social impact programmes to implement with different programmes for different groups.
- Planning for conduction of guest lecture and national webinar on the following topics:
  1. Digital Education
  2. New Education Policy 2020
  3. Healthy Life Style
- Discussion on the conduction of the action research during internship.
- Discussion on the conduction of awareness programmes and competition on different topics by the trainees during internship.

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### Internal quality assurance Cell

Minutes of the Meeting held on 02/02/2021

#### Agenda:

- ✓ Analysis of previous set goals
- ✓ Conduction of online classes as per the guidelines of Government
- ✓ Faculty participation in webinars /guest lecture/ seminars/ workshop
- ✓ Conduction of online UTET / CTET classes
- ✓ Conduction of remedial classes.

#### Minutes of meetings

Discussion has been made on the previous set goals. If the goals has not been accomplished, they will be completed on the upcoming months.

Plan of action for the conduction of online classes was discussed.

- ✓ It has been discussed in the meeting that faculty members should participate in webinars / seminars/ workshop for the professional growth.
- ✓ Schedule finalized for the conduction of the UTET/ CTET classes.
- ✓ In the light of pandemic online conduction of remedial classes was discussed.
- ✓ The theme of the forthcoming webinar/ seminar/workshop were discussed.





## SOS J. N. KAUL INSTITUTE OF EDUCATION

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**Institutional Internal Quality Assurance Cell (IQAC) Committee (2021 – 2022) 07/07/2021**

<b>Members</b>	
Dr. Ranjana Ruhela	Chairperson
<b>Senior Administrative Officials</b>	
Ms. Chitrakshi Dahiya, H R. SOS CV India	Member
Mr. P.V. Paul, Principal HGS Varanasi	Member
Ms. Bhawana Rana	Member
<b>Teachers</b>	
Mr. Rajendra Singh Khati	Member
Ms. Sonal Shukla	Member
Dr. Gokulanand Tewari	Member
<b>Management Member / Official</b>	
Mrs. Debaroti Bose, Head Education and Child Development, SOS CV India	Member
<b>Nominees From Local Society, Students and Alumni</b>	
Ms. Varsha, Social Worker	Member
Ms. Krishna Kumar (2018 -2020)	Member
Ms. Harshit Joshi (2019 -21)	Member
<b>Nominees from employers/ Industrialists / Stakeholders</b>	
Mr. Parmeswar Narayan Shivpuri ( Owner of Shivpuri Trust )	
<b>Coordinator IQAC</b>	
Beena Negi Chaudhary	Member

Dr. Ranjana Ruhela  
Principal

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**Internal quality assurance Cell  
Minutes of the Meeting held on 07/07/2021**

**Agenda:**

- ✓ Formation of IQAC committee
- ✓ Analysis of previous set goals
- ✓ Conduction of classes as per the guidelines of Government
- ✓ Faculty participation in webinars /guest lecture/ seminars/ workshop
- ✓ Conduction of remedial classes
- ✓ Conduction of webinar/ Seminar / workshop
- ✓ Celebration of Different events

**Minutes of meetings**

- ❖ Formulated new IQAC Committee for the smooth functioning of the college
- ❖ Discussion has been made on the previous set goals. If the goals have not been accomplished, they will be completed on the upcoming months.
- ❖ Plan of action for the conduction of classes (according to government guidelines) was discussed.
- ❖ Proposal for social Impact programme was discussed to implement for various target groups
- ❖ It has been discussed in the meeting that faculty members should participate in webinars / seminars/ workshop for the professional growth.
- ❖ Conduction of remedial classes was discussed.
- ❖ The theme of the forthcoming webinar/ seminar/workshop was discussed.



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**Internal quality assurance Cell**  
**Minutes of the Meeting held on 03/01/2022**

**Agenda**

- ✓ Action plan for course up gradation
- ✓ Action plan for Social Impact Programme
- ✓ Conduction of online UTET / CTET classes
- ✓ Action plan for internship
- ✓ Conduction of external (practical examination) examination
- ✓ Conduction of webinar / seminar / workshop /Guest Lecture

**Minutes of the Meeting:**

- ❖ Discussion has been made on the previous set goals. If the goals have not been accomplished, they will be completed on the upcoming months.
- ❖ The complete action plan was prepared to send student –teachers in schools for internship.
- ❖ Proposal for social Impact programme was discussed to implement for various target groups
- ❖ Schedule finalized for the conduction of the UTET/ CTET classes.
- ❖ The theme of the forthcoming webinar/ seminar/workshop was discussed.
- ❖ Planning was done to conduct practical examination for the 3<sup>rd</sup> semester (2020 -2022)





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## SOS J. N. KAUL INSTITUTE OF EDUCATION

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Institutional Internal Quality Assurance Cell (IQAC) Committee 2022-23 (06/08/2022)

Members	
Dr. Mukta	Chairperson
Senior Administrative Officials	
Ms. Nidhi Saxena, H. R. SOS CV, India	Member
Mr. K. D Singh, Principal HGS, Bhimtal	Member
Ms. Bhawana Rana	Member
Teachers	
Mr. Rajendra Singh Khati	Member
Ms. Shalini	Member
Dr. Gokulanand Tewari	Member
Management Member / Official	
Mrs. Debaroti Bose, Director Education, SOS CV India	Member
Nominees From Local Society, Students and Alumni	
Ms. Varsha, Social Worker	Member
Ms. Krishna Kumar (2018 -2020)	Member
Ms. Harshit Joshi (2019 -21)	Member
Nominees from employers/ Industrialists / Stakeholders	
Mr. Parmeswar Narayan Shivpuri ( Owner of Shivpuri Trust )	
Coordinator IQAC	
Beena Negi Chaudhary	Member

  
Principal  
Dr. Mukta  
06/08/2022

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**Internal quality assurance Cell**  
**Agenda Minutes of the Meeting held on 06/08/2022**

On 5<sup>th</sup> of August 2022, Dr. Mukta, joined as a new principal of SOS J.N. Kaul Institute of Education, Bhimtal. All the faculty members welcomed Dr. Mukta. Dr. Mukta instructed to resolve the old IQAC Committee and asked all the faculty members to be present for the IQAC meeting which will be held on 6<sup>th</sup> of August 2022. The following Agenda's was decided to discuss in the upcoming meeting:-

- ✓ Formation of the new IQAC
- ✓ Submission of AQAR for the academic year 2020 2021 and 2021 -2022.
- ✓ Submission of SSR for second cycle of reaccreditation
- ✓ Up gradation of the Course
- ✓ Placement of the Students in different school
- ✓ Publication of College Magazine
- ✓ Coordinate all academic activities and document the same
- ✓ Reconstruction of Committees

**Minutes of the Meetings:**

IQAC has cooperated well in commencing the project "Institutional Development Plan" and resolved to compile the suggestions from all the teachers.

For the placement of the students it has been decided in the meeting that every teacher will have the responsibility of 10 students to look after their placements.

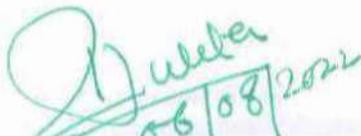
To encourage writing and other artistic/creative skills of students, an annual institute magazine will be published. This magazine is released on the occasion of student induction programme with an aim to provide an opportunity to the students to showcase their skills to the world outside and among their social group. Faculty members also contribute significantly in enhancing the overall content of this magazine.

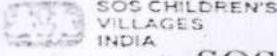
The college inspection will be held in the month of October by the University officials' for the B.A. and B.Sc. Course.

Different kinds of academic and co – curricular activities will be conducted to explore students' hidden talents.

Submission of AQAR and SSR for the NAAC purpose.

Discussion has been made to constitute the sub committees to work in support with IQAC with the faculty members as conveners.

  
06/08/2022



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NAAC Grade B Certified Institute

पत्रांक संख्या-63/बी.एड./2022

दिनांक -02.12.2022

सेवा में,

श्रीमान संयुक्त निदेशक, उच्च शिक्षा  
क्षेत्रीय कार्यालय, देहरादून

### विषय- शिक्षण संस्थान में गठित समितियों की सूचना विषयक

महोदय,

उच्च शिक्षा निदेशालय, उत्तराखण्ड के पत्रांक संख्या-756/महा010/2022-23, दिनांक-01.12.2022 के संबंध में संलग्न प्रारूप के अनुसार सूचना भेज रहे हैं।

क्र.स.	समितियों के नाम	मोडल अधिकारी के नाम	मोबाईल न.	ईमेल आईडी
1.	नेक प्रभारी	डा. मुक्ता	9813193272	principal.bhimtalbed@soscvindia.org
2.	नेक आई०यू०ए०सी० सैल	श्रीमती बीना नेगी	6397729006	principal.bhimtalbed@soscvindia.org
3.	सेक्टर-रेजर्स	श्रीमती बीना नेगी	6397729006	principal.bhimtalbed@soscvindia.org
4.	बीडा	श्री राजेन्द्र सिंह खाती	9536532132	principal.bhimtalbed@soscvindia.org
5.	कौशल एव फेसलमेन्ट सैल	श्री नरेश कुमार	7055149416	sosbhimtal@gmail.com
6.	एन्टीरिगिंग कमेटी	डा. मुक्ता	9813193272	principal.bhimtalbed@soscvindia.org
7.	प्रवेश समिति	श्री यशरा घग्घ	9759848273	sosbhimtal@gmail.com
8.	स्वास्थ्य व पर्यावरण समिति	श्रीमती आकाशा शैली	8193981176	principal.bhimtalbed@soscvindia.org
9.	परिक्षा समिति	श्रीमती बीना नेगी	6397729006	principal.bhimtalbed@soscvindia.org
10.	पुस्तकालय समिति	श्री मुकेश कुमार	7669051297	jnklibrary@gmail.com
11.	अनुशासन कमेटी	श्रीमती बीना नेगी	6397729006	principal.bhimtalbed@soscvindia.org
12.	घोषना कमेटी	श्री राजेन्द्र सिंह खाती	9536532132	principal.bhimtalbed@soscvindia.org
13.	विज्ञान कमेटी	श्रीमती आकाशा शैली	8193981176	principal.bhimtalbed@soscvindia.org
14.	सांस्कृतिक समिति	श्रीमती आकाशा शैली	8193981176	principal.bhimtalbed@soscvindia.org
15.	एल्डुमिनी सैल	श्रीमती बीना नेगी	6397729006	principal.bhimtalbed@soscvindia.org
16.	आईटी सैल	श्री राहुल कुमार	9927638267	sosjnk@gmail.com
17.	अग्निदाक सभ	श्रीमती बीना नेगी	6397729006	principal.bhimtalbed@soscvindia.org
18.	न्यूज एव मोडिरेटर सैल	श्री. गोबुलानन्द तिवारी	9475942994	principal.bhimtalbed@soscvindia.org

सहस्यगाद

डॉ. मुक्ता  
प्राचार्या

SOS J. N. KAUL INSTITUTE OF EDUCATION  
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SOS Children Villages of India

# SOS J. N. KAUL INSTITUTE OF EDUCATION, BHIMTAL

Affiliated to Kumaun University, Nainital & Approved by NCTE



## Report: Internal Quality Assurance Cell (06/08/2022)

- The IQAÇ has presented the progress report on 06/08/2022 in which the previous set goals were discussed. The following set goals were accomplished:
- For development of teaching skills among pupil-teachers, internship was conducted successfully.
- To develop the social competency among students, students have participated in various social programs and interact with various social groups.
- UTET and CTET classes were organized.
- A national seminar on ITEP was discussed and planned.

*Quality*  
Principal,  
J. N. Kaul Institute of Education  
Bhimtal

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**SOS Complex Tallital, Bhimtal, 263132**

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**Internal quality assurance Cell**  
**Minutes of the Meeting held on 19/12/2022**

Venue of the Meeting: Director's Office  
Time: 9:30pm

**Member Present:**

S. No.	Name of the Attendees	Designation
1	Mrs. Debaroti Bose	Head – Education and Child Development, SOS CV India
2	Dr. Mukta	Chairman (Principal)
3	Ms. Nidhi Saxena	Senior administrative official
4	Mr. K.D. Singh	Senior administrative official
5	Ms. Bhawana Rana	Senior administrative official
6	Mr. Rajendra Singh Khati	Faculty Member
7	Dr. Gokulanand Tewari	Faculty Member
8	Ms. Shalini	Faculty Member
9	Ms. Varsa	Social Worker Member
10	Mr. Parmeswar Narayan	Stakeholder
11	Mr. Krishna Kumar	Alumni
12	Mr. Harshit Joshi	Alumni
13	Ms. Beena Negi Chaudhary	Coordinator

**Agenda:**

- ✓ Analysis of previous set goals: report presentation of meeting hold on 06/08/2022
- ✓ UGC status 2(f) and 12(B)
- ✓ Action plan for new academic session
- ✓ College website up gradation
- ✓ Submission of Annual Quality Assurance Report (AQAR) for the year 2020-21 and 2021-2022.
- ✓ Mentoring students for the competitive examination (CTET/ UTET)
- ✓ Conduction of Remedial classes
- ✓ MoU with other Universities / Institution
- ✓ Faculty Development Programme

  
**Principal,**  
**J. N. Kaul Institute of Education**

### Minutes of meetings:

- ❖ Discussion has been made on the previous set goals. If the goals have not been achieved they will be completed on the upcoming months.
- ❖ Faculty members and administrative staff was advised to compile the necessary data for inclusion of institute under Section 2(f) and 12 (B) of the UGC ACT 1956.
- ❖ It has been discussed in the meeting that uploading all necessary documents on the website on regular basis.
- ❖ To ensure proper CTET / UTET preparation, classes will be conducted regularly. Students must adhere to the daily study schedule outlined by coordinator.
- ❖ To build the confidence of the students CTET / UTET mock test will be conducted.
- ❖ It is decided that remedial classes will be conduct to score good marks in the university examination.
- ❖ For all round development of the student – teacher's memorandum of understanding will be signed with other Universities / Colleges.
- ❖ Discussion has been made to upload all the necessary documents and activities on the website.
- ❖ It has been discussed in the meeting that faculty members should participate in webinars / seminars/ workshop for the professional growth.

*Debaroti Bose*

Mrs. Debaroti Bose  
Head – Education &  
Child Development,

*Mukta*

J. N. Kaur  
Principal,  
Dr. Mukta  
State of Education  
IQAC Chairperson

*Beena*

Beena Negi Chaudhary  
IQAC Coordinator

# SOS J. N. KAUL INSTITUTE OF EDUCATION, BHIMTAL

Affiliated to Kumaun University, Nainital & Approved by NCTE



## Report: Internal Quality Assurance Cell (19/12/2022)

- The set goals of 06/08/2022 were assessed and discussed.
- To look after the placement of the students, 10 students were assigned to each teacher.
- A National Seminar on ITEP was organized on 18<sup>th</sup> November 2022.
- Preparation for the submission of AQAR 2020-21.
- Students have participated in various scholastic and co-scholastic activities. On 9<sup>th</sup> of November, 2022, a competition 'AARAMBH' was organized in which students have participated in poster making, art & craft and landscape painting competitions.
- Selected B.Ed. trainees got opportunity of internship in Shillong, Meghalaya.
- Articles were invited from the students and teachers for the college magazine.
- Institutional development plan was discussed among faculty members.

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Principal,  
J. N. Kaul Institute of Education  
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**Affiliated to Kumaun University Nainital and Recognized by NCTE**  
**UGC Listed Institute - Under Section 2 (f)**  
**SOS Complex Tallital, Bhimtal, 263132**

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**Minutes of the Meeting held on Date: 10/04/2023**

Venue of the Meeting: Director's Office

Time: 2:30pm

**Member Present:**

S. No.	Name of the Attendees	Designation
1	Ms. Debaroti Bose	Head – Education and Child Development, SOS CV India
2	Dr. Mukta	Chairman (Principal)
3	Mr. K.D. Singh	Senior administrative official
4	Ms. Nidhi Saxena	Senior administrative official
5	Ms. Bhawana Rana	Senior administrative official
6	Mr. Rajendra Singh Khati	Faculty Member
7	Dr. Manoj Joshi	Faculty Member
8	Ms. Shalini	Faculty Member
9	Ms. Varsa	Social Worker Member
10	Mr. Parmeswar Narayan	Stakeholder
11	Mr. Krishna Kumar	Alumni
12	Mr. Harshit Joshi	Alumni
13	Ms. Beena Negi Chaudhary	Coordinator

**Agenda:**

- ✓ Action Taken Report on decisions of the meeting of IQAC held on 19/12/2022
- ✓ Submission of AQAR for the academic year 2021 -2022
- ✓ NAAC 2<sup>nd</sup> cycle Accreditation
- ✓ New construction for the new courses
- ✓ MOU with Uttarakhand Open University and other institution
- ✓ Distribution of the work to fulfill the requirement of IQA and Self Study Report for NAAC purpose.

**Minutes of meetings:**

  
Principal,  
J. N. Kaul Institute of Education  
BHIMTAL

- ❖ New faculty member Dr. Manoj Joshi was introduced as new IQAC Committee member in place of Dr. Gokulanand Tewari.
- ❖ The AQAR (2021 -2022) was presented before the chairman (Principal) for revision and the same has to be submitted on NAAC portal before the last date of submission (31<sup>st</sup> May 2023).
- ❖ The members were informed about ongoing process of the preparation of IIQA and SSS submission for the 2<sup>nd</sup> cycle of NAAC.
- ❖ Committee members, administrative staff and teachers were advised to compile the data for IIQA and SSS submission.
- ❖ Plan of action has been discussed in the meeting to submit the IIQA and SSR for the 2<sup>nd</sup> cycle of NAAC accreditation.
- ❖ It is decided to conduct various activities for all round development of the students.
- ❖ To give exposure and enhance life skills of the students; focus was kept on MoU with other institutions, Universities and departments.
- ❖ It has been discussed in the meeting that faculty members should participate in webinars / seminars/ workshop for the professional growth. Organization/ institution will conduct various developmental programmes for the faculty members.

*Debaroti Bose*

Mrs. Debaroti Bose  
Head – Education &  
Child Development

*J.N. Kaul*  
Principal,  
Bharatiya Institute of Education  
Dr. Mukta  
IQAC- Chairperson

*Beena Negi Chaudhary*

Beena Negi Chaudhary  
IQAC Coordinator

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## Report: Internal Quality Assurance Cell (10/04/2023)

- The previous goals of IQAC decided on 19/12/2023 were discussed.
- A guest lecture on NEP2020 was organized on 07/01/2023.
- Faculty training and development program was organized on 24/02/2023.
- Students have participated in all cultural, academic, patriotic programmes which are helpful in their all-round development.
- AQAR of the session 2020-21 was submitted on 14/01/2023.
- With valuable efforts of the institution and team, first magazine of our institute (Sambhavya, the budding potential) was published in February, 2023.
- To give exposure the students and for educational and cultural transmission MOUs with interstates and intrastate universities are proposed.

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